

→ Bank Guarantee Claim Form (Beneficiary Use Only)

To make a claim and request payment, simply fill out this form. To complete this form you will need your contact details, details of the bank guarantee you wish to make a claim on, and details of your claim.

If you have any questions, please contact us on 1300 283 265.

Bank Guarantee details

Important - We will be verifying these bank guarantee details, so please ensure they are entered correctly to avoid delays.

Customer name listed on the bank guarantee (including ABN/ACN)

Beneficiary name listed on the bank guarantee (including ABN/ACN)

Bank guarantee number

Bank guarantee amount

Claim details

I/we confirm that the amount being claimed is owing by the named Avenue Bank customer under the lease agreement with the beneficiary and:

We demand payment for the	<input type="checkbox"/> Full amount	<input type="checkbox"/> Partial amount
Claim amount (\$AUD)	<input type="text"/>	
If partial amount	<input type="checkbox"/> No further claim – the bank guarantee will be cancelled and the remaining funds will be returned to the customer.	
	<input type="checkbox"/> Further claim – a new bank guarantee will be created with the same terms for the remaining amount.	

Payment details

We direct the payment to be made to	<input type="checkbox"/> The account details on file with Avenue	
	<input type="checkbox"/> A different account	
If different account	Account name	
	<input type="text"/>	
	BSB	Account number
	<input type="text"/>	<input type="text"/>
	Bank	
	<input type="text"/>	

Authorised signatory details 1 (must be a sole director/sole secretary, two directors or a director and secretary)**Full legal name****Title (e.g. Director)****Company (if applicable)****Contact number****Email****Business address****Signature****Date****Authorised signatory details 2** (must be a sole director/sole secretary, two directors or a director and secretary)**Full legal name****Title (e.g. Director)****Company (if applicable)****Contact number****Email****Business address****Signature****Date****Returning your form**

You can return your signed and completed form by:

- Email it to claims@avenuebank.com.au; or
- Delivering it to Avenue Bank, Level 8, 171 Clarence Street, Sydney NSW 2000.

Important

- If a physical bank guarantee was issued, the original will need to be returned to Avenue Bank, Level 8, 171 Clarence Street, Sydney NSW 2000.
- If the beneficiary is an individual, a certified copy of their photo ID is required.
- Avenue Bank reserves the right to confirm the authenticity of this claim before payment is made.